

Internships with Shanti Uganda

The Shanti Uganda Society is seeking interns to fill upcoming positions in Kasana, Uganda. Shanti Uganda is a registered Canadian Charity and Ugandan NGO that improves infant and maternal health, provides safe, women-centered care and supports the well-being of birthing mothers and women living with HIV/AIDS in Uganda.

Winter Internship Dates – Jan 1 – April 30 2017*

Summer Internship Dates – May 1 – Aug 31 2017*

Fall Internship Dates – Sept 1 – Dec 31 2017*

*Please note: there is some flexibility in exact placement dates. Let us know if you need to adjust the start or end dates, or length of time. Applicants wishing to stay longer than 4 months are encouraged.

Who You Are

You are a risk taker, a creative visionary and you believe in the great potential of small grassroots organizations. You are passionate about conscious activism, sustainable international development, maternal health and the empowerment of women on a global scale. You are motivated, innovative and willing to commit to the long-term growth of a grassroots organization with a big on-the-ground impact. You understand the importance of self-inquiry, communicate openly, embrace change and possibility and are driven by your commitment to others. You celebrate the idea of living in a rural setting, are eternally flexible and adaptable and you can embrace occasional power and water shortages.

Basic Qualifications & Skills

- Education or degree in relevant field (students in their 3rd or 4th years also considered for some positions)
- Deep passion for women's health and empowerment
- Willingness to relocate to Uganda for minimum of 4 months
- Strong cultural awareness and demonstrated ability to live in a rural and rustic setting

Benefits

- Make a sustainable, inspired, empowered contribution to the health and wellbeing of women and communities in Uganda. Witness the deep impact of your involvement on an ongoing basis
- Gain valuable professional experience and learn from other professionals at Shanti Uganda
- Live, work, travel and experience one of the most beautiful and friendly countries in the world

Placement Fees

Successful applicants will be responsible for contributing a \$600/month placement fee, which will provide them with shared accommodation in Shanti Uganda's Volunteer House, airport pickup and drop off, ongoing support and evaluation from our Project Coordinator in Uganda and a volunteer manual. All interns will contribute a 35hr workweek and are encouraged to travel on weekends.

How To Apply

Please apply with a cover letter and resume to Project Coordinator, Trine Rasmussen, coordinator@shantiuganda.org. Applications for internships will be accepted on a rolling basis, and will remain open until filled. Successful applicants will be required to submit a note of mental and physical health from a health professional, basic criminal record check from your home country and a liability & media release form.

The Shanti Uganda Society

1900 Bowman Ave. Coquitlam, BC V3J 6E3
info@shantiuganda.org shantiuganda.org

Content & Communications Coordinator

Roles & Responsibilities

- Supporting content planning around stories from Uganda
- Creating blog posts that include strong storytelling and multimedia aspects (photo, video)
- Identifying new story ideas
- Shooting beautiful photographs
- Storyboarding and shooting video
- Supporting Director in designing marketing materials
- Writing website copy and creating photos/videos for the website
- Finding compatible organizations to partner with on content creation
- Posting and scheduling content to social media channels (Facebook, Twitter, Instagram, LinkedIn)
- Collaborating with relevant Vancouver staff on marketing materials
- Support the vision, mission and values of Shanti Uganda
- Perform additional duties as assigned

Qualifications:

- Undergraduate degree in marketing, communications, photography or other relevant field (students in their 3rd or 4th years also considered)
- Deep passion for women's health and empowerment
- Strong storytelling and writing skills
- Exceptional visual media creation skills
- Ability to simultaneously manage multiple projects and priorities
- Resourceful and self-starter; persistent and thorough, proactive
- Solutions-focused; approaches challenges with passion, creativity and motivation
- Ability to collaborate; strong relationship-building is crucial
- Detail-oriented, strong organizational skills
- Strong cultural awareness and ability to live in rural environment
- Experience working or volunteering with a non-profit an asset
- Experience working in under resourced communities, specifically East Africa, an asset
- Content coordinator must supply their own camera equipment

Assistant Project Coordinator

Roles & Responsibilities:

- Assist the Project Coordinator in the centralized coordination and tracking of Shanti Uganda programs: Teen Girls Health and Empowerment, the Maternity and Learning Centre, the Women's Income Generating Group (WIGG), the Garden Program and relevant activities
- Attend meetings with/on behalf of the PC and report with minutes and relevant information
- Assist in maintaining and expanding our strong community relationships through attending events/meetings and visiting community partners
- Assist and maintain administrative tasks, including proof-reading and editing and emails
- Create, maintain, and update spreadsheets/databases/files to support reporting
- Co-ordinate meeting arrangements when necessary, including preparing materials and follow-ups
- Manage volunteers and volunteer recruitment
- Support the vision, mission and values of Shanti Uganda
- Perform additional duties as assigned

Qualifications:

- Undergraduate degree in international development, non profit management or other relevant field (students in their 3rd or 4th years also considered)
- Deep passion for women's health and empowerment
- Proven leadership experience, exceptional interpersonal skills, and past experience managing a team of people with professionalism and integrity
- Exceptional verbal and written communication skills
- Energetic, enthusiastic and able to maintain a positive outlook in the face of challenges
- Proficiency in Microsoft Office, including Word and Excel and Google docs
- Proven experience meeting deadlines and goals
- Ability to simultaneously manage multiple projects and priorities
- Resourceful and self-starter; persistent and thorough, proactive
- Solutions-focused; approaches challenges with passion, creativity and motivation
- Ability to collaborate; strong relationship-building is crucial
- Detail-oriented, strong organizational skills
- Strong cultural awareness and ability to live in rural environment
- Experience working or volunteering with a non-profit an asset
- Experience working in under resourced communities, specifically East Africa, an asset

Development & Partnership Coordinator

Roles & Responsibilities:

- Research and apply monthly for grant proposals, awards and endowments
- Develop and strengthen partnerships between organizations and potential funders and maintain ongoing communication
- Maintain ongoing communication history and reporting requirements in partnership and funding database
- Prepare organizational background presentations for prospective donor meetings
- Assist the Project Coordinator in preparing annual and quarterly reports for District Health and Sub-County offices
- Research and source out local short, medium and long-term sustainable fundraising means and draft a working fundraising strategy proposal based on findings at end of placement
- Organize one major Shanti Uganda fundraising event in Uganda
- Support the vision, mission and values of Shanti Uganda
- Perform additional duties as assigned

Qualifications:

- Undergraduate Degree in International Development Studies, Non-Profit Management or related field (students in their 3rd or 4th years also considered)
- Deep passion for women's health and empowerment
- Experience drafting grant proposals an asset
- Exceptional independent research and analytical skills
- Proficiency in Microsoft Office, including Word and Excel and Google docs
- Ability to handle multiple projects at once/respond to changing priorities
- Proven experience meeting deadlines and goals
- Strong organizational skills, keen attention to detail
- Exceptional networking, written and verbal communication skills
- Strong cultural awareness and ability to live in rural environment
- Experience working or volunteering with a non-profit an asset
- Experience working in under resourced communities, specifically East Africa, an asset

Monitoring & Evaluation Coordinator

Roles & Responsibilities:

- Carry out methods proposed in M&E Plan and collect data to report on findings
- Review M&E plan regularly with head midwife, Project Coordinator and Executive Director, update as needed
- Ensure staff are trained, updated and consulted frequently on indicators, targets, and strategies that can be utilized to meet targets
- Ensure the M&E plan is integrated into Shanti Uganda daily operations.
- Implement pre and post questionnaire, entering and collating data into a database
- Data analysis including client demographics, barriers to care, analysis of program impact, as well as client satisfaction with service provision.
- Completion of triannual and other reports as needed, analyzing the impact programs and services
- Collaborate with other Shanti interns and staff to influence and develop Outreach activities with the goals of: continual marketing of Shanti programs, community education, and meeting M&E indicator targets
- Support the vision, mission and values of Shanti Uganda
- Perform additional duties as assigned

Qualifications:

- Undergraduate or graduate degree in international development, non profit management or other relevant field (students in their 3rd or 4th years also considered)
- Deep passion for women's health and empowerment
- Exceptional verbal and written communication skills
- Strong interest in the evaluation and measurement of progress in programs relating to health and development
- Knowledgeable in participatory development practices
- Experience with quantitative evaluation, surveys, statistics and/or other measurement tools
- Familiarity with statistical analysis software and ability to analyze data
- Familiarity with CIDAs Results Based Management Tools
- Proficiency in Microsoft Office, including Word and Excel and Google docs
- Proven experience meeting deadlines and goals
- Ability to simultaneously manage multiple projects and priorities
- Resourceful and self-starter; persistent and thorough, proactive
- Solutions-focused; approaches challenges with passion, creativity and motivation
- Ability to collaborate; strong relationship-building is crucial
- Detail-oriented, strong organizational skills
- Strong cultural awareness and ability to live in rural environment
- Experience working or volunteering with a non-profit an asset
- Experience working in under resourced communities, specifically East Africa, an asset

Roles & Responsibilities:

- Carry out community research and needs assessments for Shanti Uganda's educational programming, and community outreach (including the Teen Girls Health and Empowerment Program, Women's Income Generating Group's Educational Activities, Community and Birth Centre – Health and Wellness Workshops, Community Educational Outreach)
- Consult with advisors, and support staff with the design, and evaluation process of our educational programs
- Work with staff to develop effective community health campaigns, and promote Shanti Uganda's services in the surrounding areas
- Design and carry out train-the-trainer workshops on Experiential Education and Transformative Education practices for all Shanti Uganda staff, Women's Income Generating group members, teen girls, interns, volunteers, village health team members, and local traditional birth attendants
- Facilitate the development of workshop templates and manual for all of Shanti Uganda's programs
- Work with Shanti Uganda staff to translate all program and educational materials into Luganda
- Develop partnerships with other local and international organizations to share educational resources and tools
- Develop effective educational resources for Shanti Maternity and Learning Centre
- Collect culturally competent and relevant educational resources to build Shanti Uganda's library
- Work with Shanti Uganda leadership to design short training webinars on Shanti Uganda's educational philosophies and practices, for Shanti Uganda staff, and incoming interns
- Support the vision, mission and values of Shanti Uganda
- Perform additional duties as assigned

Qualifications:

- Advanced degree in Community Based Education, Public Health Education, Adult Education, Educational Research, Humanitarian Education, International/Global Education, Curriculum Design or a combination of studies in Education and International Development
- Deep passion for women's health and empowerment
- Knowledge of Human Rights and Women's Rights Education
- Knowledgeable in participatory development practices
- Experience working with, and facilitating programs for at-risk youth, women and girls
- Experience in designing evaluation plans, and learning outcomes for community based programs in under resourced communities
- Sound educational research skills
- Experienced working with, and designing programs for communities with low literacy rates
- Knowledgeable in transformative, experiential, and popular education practices
- A creative and passionate facilitator, and trainer
- Highly organized, adaptable, and able to work under pressure
- Experience designing educational community outreach campaigns, an asset.
- Knowledge of education in Africa, especially Uganda, a major asset
- Experience collaborating on program development in diverse, under resourced communities, specifically in East Africa a major asset
- Experience in bilingual education, an asset