

Event Committee Volunteer **The Shanti Uganda Society** Vancouver, BC

Shanti Uganda improves maternal & infant health throughout Uganda. We imagine a world where all women have access to a midwife and are respected, empowered and able to thrive throughout the birth process.

Who You Are

You are a reliable self-starter and innovative team player who believes in the great potential of small grassroots organizations. You are passionate about sustainable international development, maternal health and the empowerment of women on a global scale.

Job Description

Working alongside Shanti Uganda's volunteers, staff and Board of Directors, Event Committee members report directly to the Event Committee Chair and work to plan, organize and execute Shanti Uganda's fundraising events.

Time Requirement

- 3-5 hours/week with monthly meetings that occur more regularly closer to event dates
- Minimum 1-year commitment from start date.

Responsibilities

- Responsible for sitting on the Event Committee and helping to plan and prepare for multiple fundraising events throughout the year including a fall dinner and a spring event.
- Attend monthly committee meetings and carry out additional committee work from home
- Solicit in-kind sponsorship and auction items
- Plan and execute logistics of the event
- Carry out event marketing, promotions and oversee ticket sales
- Work with staff to identify prospects and relationships
- Work as an event volunteer on the day of and contribute to the event's overall success

Requirements/Qualifications

- Demonstrated event planning and execution experience
- Capacity to leverage personal and professional networks to engage potential guests, donors and sponsors
- Experience running a fundraising dinner and soliciting auction items
- Experience with corporate sponsorship and partnership development an asset

The Shanti Uganda Society

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- Experience with event marketing and communications an asset
- Experience working or volunteering with non-profits
- Ability to attend evening committee meetings in Vancouver
- Deep interest in and passion for women's health and empowerment
- Exceptional written and verbal communication skills
- Sincere commitment to work collaboratively with all committee members, staff and volunteers

Benefits of Joining our Team

- Make a sustainable, inspired, and empowered contribution to the health and well being of Ugandan women and their communities. Witness the deep impact of your involvement on an ongoing basis
- Gain valuable skills and experience in not-for-profit management and event planning
- Join a team of like-minded dynamic individuals committed to global change and experience the power of deep, sustainable, conscious activism
- Opportunity to develop and obtain more advanced positions and mentorships within the organization
- Receive a letter a reference upon completion of term

How to Apply

- Please send your resume and cover letter to info@shantiuganda.org